



### Private Airport Transfer

Please complete & return this form by email or fax:

**Gray Line Tours of Hong Kong Ltd – Ms Eugenie Lok**

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\*\*\*\*\*

(PLEASE TYPE OR PRINT CLEARLY)

Company name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Contact person \_\_\_\_\_

#### ARRIVAL TRANSFER FROM HONG KONG AIRPORT TO HOTEL

Driver will meet at Arrival Hall of Hong Kong Airport and transfer to hotel by private car.

#### DEPARTURE TRANSFER FROM HOTEL TO HONG KONG AIRPORT

Driver will meet at hotel lobby at specific time and transfer to Hong Kong Airport by private car. **Hotel pick-up time will be informed upon booking, normally 3 hours prior to flight departure time and guest must be ready to depart 15 minutes prior to the pick-up time.**

**Charge:** HK\$990 (US\$129) one way per 7-seater car (maximum 4 persons with 4 luggage)

\*\* There are surcharge for midnight service between 22:00-07:00 hours, additional stop & outside city area.

**Booking:** Booking should be made at least 72 hours before flight schedule arrivals or departures. Full payment is required upon booking.

**Cancellation:** No refund for cancellation made within 3 working days prior to arrival/departure OR no show. No refund for amendment within 24 hours before flight schedule arrivals or hotel departure times.

Guest name \_\_\_\_\_

Hotel \_\_\_\_\_

	Date	Flight no. / Time
Arrival		
Departure		

**CREDIT CARD PAYMENT:** ( ) Visa ( ) MasterCard ( ) American Express

Card number \_\_\_\_\_ Expiry Date (MM/YY) \_\_\_\_\_

Name of cardholder \_\_\_\_\_ Card Security Code \_\_\_\_\_

\* Visa/MasterCard – last 3 digits to the right of the signature strip. American Express – 4 digits on the front of credit card.

Signature \_\_\_\_\_ Date \_\_\_\_\_

\* Please send both sides copy of the credit card as instructed by bank.